

國立雲林科技大學圖資處參訪導覽申請表
National Yunlin University of Science and Technology Office of Library& Information
Service Guided Tour Service Application Form

申請日期(Applicant Date)： 年(Y) 月(M) 日(D)

申請單位 Applying Unit (校內、外團體) (Internal/External)		申請人 Applicant	
聯絡手機 Contact Mobile		聯絡電話 Contact Phone	
E-MAIL			
參訪日期 Visit Date	年 月 日 (Y) (M) (D)	參訪時間 Visiting Time	
參訪對象 Visiting Party			
參訪人數 Number of Visitors		語言服務 Language	<input type="checkbox"/> 中文 Chinese <input type="checkbox"/> 英文 English
參訪場域 Visit Area	<input type="checkbox"/> 圖書館參訪：1F~9F Library Visit: 1F~9F <input type="checkbox"/> 重點參訪樓層 Key Visit Floors：_____		
參訪需求 Visit Requirements (請簡述) (Briefly describe)	<input type="checkbox"/> 藝術中心展場(含雲創廳、雲想廳、國際藝術博物廳) Art Center Exhibition Area (including Art Muse, Art Hub, and International Art Museum)		
	<input type="checkbox"/> 圖書館多元館藏資源利用： The Use of Library Diverse Collection Resources <input type="checkbox"/> 各類館藏查詢、借閱規則 Various collection inquiries, borrowing rules <input type="checkbox"/> 電子資源檢索與數位運用 The retrieval of electronic resources and digital applications <input type="checkbox"/> 其他 Others		

※注意事項 Notes※

- 一、校外參訪請於一週前提出申請；校內單位請於3日前提出。
 The application form for off-campus visits made by external units should be submitted one week in advance; the application form for on-campus visits by internal units should made 3 days in advance.
- 二、參訪時間為週一至週五上午9時至下午4時，敬請準時入館；週六、日參訪之安排，請聯繫預約。
 Visiting hours of the Library are from 9 am to 4 pm from Monday to Friday. Please arrive at the library on time. For visits on Saturdays and Sundays, please contact us to make an appointment.
- 三、入館前請將手機關機或調為靜音，並請勿攜帶飲食。Please turn off your cell phone or set it to Silent Mode before entering the library, and do not bring any food or drinks.
- 四、參訪時請勿自行脫隊或大聲喧嘩，以免影響讀者而造成困擾。
 Please do not take off like stragglers or make loud noises during the visit to the Library in case readers might get disturbed.
- 五、聯絡人：讀者服務組朱嫻玢組長。電話：05-5342601 轉 2605。傳真：05-5377839。信箱：chuhp@yuntech.edu.tw。
 Handler: Division Chief Chu Hsian-Ping of the Reader Service Division. Phone: 05-5342601ext.2605. Fax: 05-5377839. E-mail: chuhp@yuntech.edu.tw.